

**Board of Trustees Meeting  
2014 MFG Meeting  
Phoenix, AZ**

**Saturday, March 8, 2014  
8:00 a.m. – 10:00 a.m.**

**Presiding:** Ted Toth, NTMA Chairman of the Board

8:00 a.m.	Call to Order	<i>Ted Toth</i>
8:01 a.m.	Announcement of a Quorum	<i>Ken Seilkop</i>
8:02 a.m.	Approval of Minutes ( <i>October 19, 2013 &amp; February 3, 2014</i> )	<i>Ted Toth</i>
8:05 a.m.	Chairman's Report	<i>Ted Toth</i>
8:10 a.m.	Report of the Treasurer	<i>Dave Sattler &amp; Doug DeRose</i>
8:30 a.m.	Review of the NTMA Strategic Plan	<i>Ted Toth</i>
9:00 a.m.	<u>Team Reports</u>	
	1. Workforce Development Leadership Team	<i>Pat Shrader</i>
	2. Membership Value Leadership Team	<i>Paul Sapra</i>
	3. Industry Advocacy Team	<i>Zoi Romanchuk</i>
	4. Governance Leadership Team	<i>Ted Toth</i>
	a. Budget & Finance Team	<i>Ron Overton</i>
	b. Audit Team	<i>Sam Griffith</i>
	c. Nominating Team	<i>Grady Cope</i>
	i. Mike Retzer for Audit Team	
	d. Board Review Action Team	<i>Dave Dysinger</i>
9:30 a.m.	<u>Other Reports</u>	
	a. Foundation Board	<i>Dave Dysinger</i>
	b. Insurance Board	<i>John Razzano</i>
9:50 a.m.	Other Business	<i>Ted Toth</i>
9:52 a.m.	New Business	<i>Ted Toth</i>
	a. Reserve Fund Approval	
	b. New Mexico Chapter Approval	
	c. Approval of Recommended Governance	
9:55 a.m.	Approval and Ratification of All Actions by the Executive Team and Officers	<i>Ted Toth</i>
10:00 a.m.	Adjournment	<i>Ted Toth</i>

# NATIONAL TOOLING AND MACHINING ASSOCIATION

## Reserve Fund

Revised—January 24, 2013

The NTMA Reserve Fund is to be comprised of three separate funds with defined purposes, goals and sources. These funds, which are listed in order of priority in which they are to be established, are:

### A. EMERGENCY RESERVE FUND \$2.0MM

### B. OPERATING LINE OF CREDIT 10% OF ANNUAL BUDGETED REVENUE

### C. SPECIAL PROJECTS/OPPORTUNITY FUND \$1.0MM

#### A. EMERGENCY RESERVE FUND (“ERF”)

The term “emergency” is defined as: “a budgeted revenue shortfall that exceeds 10% of annual revenue and puts the financial stability of the association at risk.”

➤ **Purpose**

The ERF is to cover unexpected budgeted revenue shortfalls, such as a significant reduction in affinity program revenue.

➤ **Goal**

Set aside \$2.0M. Should be fully funded by end of year 2014.

➤ **Source**

Funds from the building fund and the off-shore insurance entity.

➤ **Accessing Funds**

On the approval of a “Super Majority” (vote of 4 of 5 members) of the Executive Team.

➤ **Minimum Balance**

The ERF cannot be drawn below a \$1.0MM balance without Trustee approval. This \$1.0MM represents the initial funding for the ERF that came from the sale of the building in Ft. Washington, Maryland and has specific uses that were established by the Trustees.

➤ **Notification**

Upon accessing the funds the Budget and Finance Team is to be notified.

#### B. OPERATING LINE OF CREDIT (“LOC”)

The LOC is a fund that provides internal cash borrowing on a short term basis to cover NTMA operating costs during slow cash generation periods.

# NATIONAL TOOLING AND MACHINING ASSOCIATION

## Reserve Fund

Revised—January 24, 2013

- **Purpose**  
To provide an alternative to borrowing cash for operations on a short-term basis from a financial institution (historically cash flow tapers off during the late 4th quarter of the calendar year).
- **Goal**  
Set aside 10% of annual budgeted revenue. Should be fully funded by end of year 2014.
- **Source**  
Funds from the off-shore insurance entity.
- **Accessing Funds**  
On the approval of the CFO. Renewed annually by ET to ensure money is not being used as a long-term loan.
- **Notification**  
Upon accessing the funds the President and Executive Team are to be notified.

### C. SPECIAL PROJECTS/OPPORTUNITY FUND (“SPO”)

The term “special project/opportunity” is defined as: “an endeavor that NTMA should undertake that can provide a benefit to the overall membership of the association.”

- **Purpose**  
Provide a source of cash to start a new program or fund a project that otherwise could not be done by NTMA because it was not in the budget and did not have funding, which would result in NTMA missing out on a potential growth opportunity.
- **Goal**  
Set aside \$1.0MM.
- **Source**  
Funds are taken from annual operating surplus; no more than 10% per year to be added to the SPO fund.
- **Accessing Funds**  
On the approval of a “Super Majority” (vote of 4 of 5 members) of the Executive Team.
- **Notification**  
Upon accessing the funds the Budget and Finance Team is to be notified.

## Proposed Governance Model Recommendation

### Summary Explanation

February 6, 2014

Enclosed with your Board of Trustees packet, please find a document that is a recommendation from the Governance Model Team, (Comprised of Dave Dysinger, Grady Cope, John Belzer, Steve Hasty and Bob Mosey).

The version that is included in this packet reflects some of the revisions that resulted from dialogue and engagement from the Chapter Leadership Summit in Tampa January 2014 and the Board of Trustees call on February 3, 2014.

Please take time to review this document and share it with your chapter. The Executive Team has been earnestly listening to members, chapter officers and trustees in regards to this proposed governance model.

As a result of the tremendous feedback the Executive Team has received, it was decided to have a trustee round table. It has been created for *Wednesday, March 5<sup>th</sup> from 3:30 to 5:30 pm*. The call-in information will be provided for anyone that will not be able to attend. This will be held at the MFG in Phoenix, AZ.

The intention of this trustee roundtable is to keep this as a fluid dialogue and further discuss the recommended governance model change. It is the hope of the Executive Team that if consensus is reached, revisions to the recommendation can be presented to the entire board of trustees at their meeting during the MFG on Saturday, March 8, 2014.

The Executive Team is reserving the right to remove this item from the agenda if the consensus is to do so. In the event that it appears it is something the board of trustees wants to vote, this recommendation is on the agenda under new business for the Board of Trustees to vote upon. The Executive Team wanted to make sure there was due notice to its members about this particular issue.

The Executive Team is appreciative of the engagement of the members and trustees on this topic.

# Governance Recommendations

- 1) Recommendation:** Two professionals from outside the industry will serve on the Executive Team.

**Explanation of recommendation:** The most significant change that we are recommending is the addition of two members to the Executive Team from outside the industry for a total of 7 members. Our logic is that highly competent professionals from outside the industry will not get caught up in the emotions of the past, the politics of the moment or the passion of the future. Their only purpose for being on the team is to focus on the goals and objectives as laid out by the strategic plan, vision and values of NTMA. Therefore we believe that their input and questions will be based upon logic and reason and will ultimately have a stabilizing and productive effect on the governance process. It should be noted that this structure is not a pure corporate model but rather a hybrid that blends five passionate NTMA members with two seasoned professionals from outside the industry.

**Bylaw change:** The current structure requires all officers to be regular Association members in good standing. A bylaw change would be required to allow 2 non NTMA members to serve on the Executive Team as full voting team members.

- 2) Recommendation:** Terms of service for Executive Team members will be reduced from five years to three years and they will not rotate through the chairs of office.

**Explanation of recommendation:** The current conditions of serving are not set by bylaw but rather by the tradition of rotating Executive Team members through the chairs of office (chairman, vice chairman, treasurer, secretary and past chairman), and, that has led to the de facto term of five years for Executive Team service.

A five year term of service is excessive for most volunteer business leaders. We believe that by shortening the time commitment more members will be interested in and able to serve thereby strengthening the Executive Team function.

**Bylaw change:** The current by-laws do not clearly define terms, length of terms and term limits. A by-law revision for clarity is necessary.

- 3) Recommendation:** The Executive Team and Nominating Team will work together openly to match candidates to the specific needs of the Team/Association. Officers will be nominated based upon their ability to fulfill the specific function of the respective office. The slate of officers will be elected by action of the Board of trustees.

**Explanation of recommendation:** The tradition of secrecy that has prevailed between the Executive Team and Nominating Team has proven to be counterproductive when working to seat the most capable and effective Executive Team possible. And, the tradition of rotating through the chairs of office often forces team members to serve in roles they don't want and for which they may not be qualified.

**Bylaw change:** There is no definition of the nominating process in the by-laws. Regardless of what it is, it needs to be defined in the by-laws. A by-law revision for clarity is necessary.

Board of Trustees Meeting  
MFG 2014, Phoenix, Arizona  
Vote Proposal for Chapter Federation

Chapter President:	Mark Bogue
Chapter VP:	Ivan Clay
Chapter Secretary:	Jai Prasad

*The National Tooling and Machining Association Board of Trustees Meeting  
MFG 2014, Phoenix, Arizona*

*Vote Proposal for Chapter Federation*

*Presented to:*

*NTMA 2014 Board of Trustees*

*NTMA 2014 Executive Team*

*Mr. Dave Tilstone, NTMA President*

*Presented By:*

*New Mexico Chapter NTMA Board of Directors,  
New Mexico NTMA Organizing Team  
New Mexico General Members of the NTMA*

*Prepared By:  
Kelly Kasner, NTMA Chapter Support Coordinator  
Respectfully submitted January 31, 2014*



## New Mexico Chapter NTMA

1. Vision To become a premier center of knowledge to lead the U.S. precision custom manufacturing industry in the southwest United States.
2. Mission To help members of the U.S. precision custom manufacturing industry achieve business success in a global economy through advocacy, advice, networking, information, programs, and services.
3. Governance Approved By laws, dated 1/16/14 (attached) and initial Board of Directors, voted 1/16/14 as follows:
  - 3.1. Mark Bogue, Bogue Machine (President)
  - 3.2. Ivan Clay, Clay-Groomer Machine Shop (Vice President)
  - 3.3. Rod Mitchell, Las Cruces Machine, Mfg. & Eng. (Treasurer)
  - 3.4. Jai Prasad, Precision Tool & Dist., LLC (Secretary)
  - 3.5. Bill Tatum, Continental Machining Company (Director)
  - 3.6. Tony Benavidez, Precision Grinding, Inc (Director)
4. Values
  - 4.1. Ethical behavior – We will always operate with integrity and be guided by legal and fairness standards in all our business practices.
  - 4.2. Commitment to excellence – We will continually measure ourselves against the best practices in associations and perceived value to member, and create and monitor improvement programs.
  - 4.3. Development of people – We will encourage a culture of teamwork with unity of purpose through developing key skills such as listening, effective communication and project leadership.
5. Goals
  - 5.1. Increase NMNTMA membership
  - 5.2. Maintain sufficient funding to support the projected chapter growth and initiatives
  - 5.3. Promote the custom manufacturing capabilities of chapter members
  - 5.4. Increase the availability and skill of human resources for U.S. precision custom manufacturers through organizational alliances
  - 5.5. Increase business opportunities for NMNTMA members
  - 5.6. Improve NMNTMA's Government relations

Date of this notice: 01-13-2014

Employer Identification Number:  
46-4508682

Form: SS-4

Number of this notice: CP 575 E

NEW MEXICO CHAPTER NTMA  
% NEW MEXICO CHAPTER NTMA  
7401 EDITH BLVD NE  
ALBUQUERQUE, NM 87113

For assistance you may call us at:  
1-800-829-4933

IF YOU WRITE, ATTACH THE  
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 46-4508682. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it's very important that you use your EIN along with your complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information shown above isn't correct, please send us the correction using the attached tear-off stub.

Annual filing requirements

Most organizations with an EIN have an annual filing requirement, even if they engage in minimal or no activity.

A. If you are tax exempt, you may be required to file one of the following returns or notices:

Form 990, Return of Organization Exempt From Income Tax  
Form 990-EZ, Short Form Return of Organization Exempt From Income Tax  
Form 990-PF, Return of Private Foundation  
Form 990-N, e-Postcard (available online only)

Additionally, you may be required to file your annual return electronically.

If an organization required to file a Form 990, Form 990-PF, Form 990-EZ, or Form 990-N does not do so for three consecutive years, its tax-exempt status is automatically revoked as of the due date of the third return or notice.

Please refer to [www.irs.gov/990filing](http://www.irs.gov/990filing) for the most current information on your filing requirements.

B. If you are not tax-exempt, you may be required to file one of the following returns:

Form 1120, U.S. Corporation Income Tax Return  
Form 1041, U.S. Income Tax Return for Estates and Trusts  
Form 1065, U.S. Return of Partnership Income

Please refer to Publication 1635, Understanding Your EIN, for more information about which forms you may be required to file.



Applying for Tax-Exempt Status

Receiving an EIN from the IRS is not the same thing as receiving IRS recognition of tax-exempt status. To apply for formal recognition of tax-exempt status, most organizations will need to complete either Form 1023, *Application for Recognition Under Section 501(c)(3) of the Internal Revenue Code*, or Form 1024, *Application for Recognition of Exemption Under Section 501(a)*. Submit the completed form, all applicable attachments, and the required user fee to:

Internal Revenue Service  
PO Box 12192  
Covington, KY 41012-0192

Publication 557, *Tax Exempt Status for Your Organization*, has details on the application, process as well as information on returns you may need to file.

Additional information

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at [www.irs.gov](http://www.irs.gov). If you don't have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

**IMPORTANT REMINDERS:**

- \* Keep a copy of this notice in your permanent records. **This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you.** You may give a copy of this document to anyone asking for proof of your EIN.
- \* Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- \* Refer to this EIN on your tax-related correspondence and documents.
- \* Provide future officers of your organization with a copy of this notice.

If you have questions about your EIN, you can contact us using the phone number or address shown at the top of this notice. If you write, please tear off the stub at the bottom of this notice and send it along with your letter. If you don't need to write us, please don't complete and return this stub.

Your name control associated with this EIN is NEWM. You will need to provide this information, along with your EIN, if you file your returns electronically.

Thank you for your cooperation.



For office use only

NM TRD ID# 03 - 284882 -00- 0

DATE ISSUED
January 28, 2014

NTTC ONLY
FLAG N

1. BUSINESS NAME

New Mexico Chapter National Tooling and Machining Association

2. DBA

3. Federal ID No. 46-4508682

Required except for Individual / Proprietorship / Sole Owner

4. Telephone- Business ( ) 505.344.9988

5. Other ( ) Fax ( )

6. Business E-mail Address nmntma@boguemachine.com

7. Type of Ownership (check one)

- Corporation
Estate
Government
Indian Tribe
Individual / Proprietorship / Sole Owner
Limited Liability Company (LLC)
Non Profit Organization Exempt 501 (c)
Partnership
General Limited
S Corporation
Trust

8. Mailing Address 7401 Edith Blvd, NE City Albuquerque State NM Zip Code 87113

9. Principal Business Location 7401 Edith Blvd, NE City Albuquerque State NM Zip Code 87113

10. Date business activity started or is anticipated to start in New Mexico

Month March Day 6 Year 2014

11. Date business will close (only if you check "Temporary" in box 12)

Month Day Year

12. Select CRS Filing status:

- Monthly
Quarterly
Semiannual
Temporary
Seasonal

If seasonal, indicate month(s) in which you will file:

13 A. Will business pay wages to employees in New Mexico? Yes No

13 B. Will business be required to obtain Worker's Compensation Insurance within 12 months? Yes No

Effective date:

14. List Owners, Partners, Corporate Officers, Association Members, or Shareholders. If listing a business other than an individual, please see instructions. (Attach additional pages if necessary.)

SSN / ITIN / FEIN 46-4508682
Name & Title Mark Bogue, NMNTMA President
Home Address 7401 Edith Blvd, NE, Albuquerque NM 87113
Phone 505.344.9988
E-Mail mark@boguemachine.com

SSN / ITIN / FEIN 46-4508682
Name & Title Jai Prasad, NMNTMA Secretary
Home Address 1560 Chihuahua Road, NE, Rio Rancho NM 87144
Phone 505.977.8403
E-Mail jai.prasad@pt-d.com

15. Method of accounting

Cash Accrual

16. Liquor License Type and No.

n/a

17. Public Regulatory Commission No.

n/a

18. Contractor's License No.

n/a

19. Will business sell Gasoline? Yes No

20. Will business sell Special Fuels? Yes No

21. Will business sell Cigarettes? Yes No

22. Will business sell Tobacco Products? Yes No

NOTE: If you answered Yes to any of the above, except Gaming Activities, please complete a Special Tax Registration Form.

23. Will business engage in Severing Natural Resources? Yes No

24. Will business engage in Processing Natural Resources? Yes No

25. Will business be a Water Producer? Yes No

26. Will business be involved in Gaming Activities? Yes No

27. If applicable, provide former owner's

NM TRD ID No. n/a
Business Name n/a

28. Are you operating any other business (es) in New Mexico? Yes No

If yes, give: NM TRD ID No. n/a
Business Name n/a

29. Primary type of business in NM (Check all that apply)

- Accommodation, Food Services, and Drinking Places
Administrative and Support Services and Waste Management and Remediation Services
Agriculture, Forestry, Fishing and Hunting
Arts, Entertainment and Recreation Management
Construction
Educational Services
Finance and Insurance
Government
Health Care and Social Assistance
Information
Manufacturing
Mining and Oil and Gas Extraction
Professional, Scientific and Technical Services
Real Estate and Leasing of Real Property
Rental and Leasing of Tangible Personal Property
Retail Trade
Transportation and Warehousing
Utilities
Wholesale Trade
Other Services

30. Give a brief description of nature of business

Trade Association
supporting precision metalworking
manufacturing industry in NM

31. I declare that the information reported on this form and any attached supplement(s) is true and correct.

Jai Prasad, New Mexico NTMA

Print Name

Signature

Jai Prasad

Secretary

Title

1/13/2014

Date



# New Mexico Chapter

January 16, 2014

Location:

Bogue Machine Co, Inc.

**Meeting called by:** Mark Bogue, President

**Type of meeting:** Initial Board of Directors

**Facilitator:** Mark Bogue, President

**Note taker:** Jai Prasad, Secretary

**Attendees:** (Under separate Cover)

**Minutes:** (Initial Board of Directors Meeting)

## Meeting Minutes (Excerpt)

**Agenda item:** Appointment of Chapter Board of Directors

**Presenter:** Mark Bogue

**Discussion:**

Appointment of Initial Board of Directors. The following individuals were appointed as the Initial Board of Directors for the New Mexico Chapter NTMA:

- Mark Bogue, Bogue Machine
- Ivan Clay, Clay-Groomer Machine Shop
- Rod Mitchell, Las Cruces Machine, Mfg. & Eng.
- Jai Prasad, Precision Tool & Dist., LLC
- Bill Tatum, Continental Machining Company
- Tony Benavidez, Precision Grinding, Inc

**Conclusions:**

All individuals were appointed and accepted. An official Board of Directors so formed.

Action items	Person responsible	Deadline
✓ n/a		

**Agenda item:** Election of Chapter Officers

**Presenter:** ?

**Discussion:**

Election of Officers and Trustee. The following slate was proposed for vote for 2014 Officers for the New Mexico Chapter NTMA: Mark Bogue, Bogue Machine Co, Inc. (President); Ivan Clay, Clay-Groomer Machine Shop (Vice-President); Rod Mitchell, Las Cruces Machine, Mfg & Eng (Treasurer); Jai Prasad, Precision Tool & Dist. (Secretary); Mark Bogue, Bogue Machine Co, Inc (Trustee).

**Conclusions:**

Majority vote passed. Officers and Trustee so elected.



**NATIONAL TOOLING  
AND MACHINING  
ASSOCIATION**

Code of Regulations  
By-Laws  
New Mexico Chapter  
National Tooling & Machining Association  
(A Non-Profit New Mexico Corporation)

Article I. Name and Location

Section 1.01 The name of this Association shall be the NEW MEXICO CHAPTER, NATIONAL TOOLING AND MACHINING ASSOCIATION.

Section 1.02 The geographical territory covered by this Association shall be the State of New Mexico and within 50 miles in adjacent States not overlapping the geographical territory of an existing federated NTMA Chapter.

Section 1.03 The principal office of this Association shall be located within the geographical territory. The Association shall maintain a statutory office in the State of New Mexico, and may establish such other offices as determined by the Board of Directors.

Article II. Definitions

Section 2.01 The term "Industry" includes the designing, manufacturing, repairing or assembling for sale of special dies, jigs, fixtures, cutting tools, molds, gages, special-purpose machinery and precision machining products, including standard interchangeable parts of special tooling and the accessories therefore.

Section 2.02 An "accredited representative" of a Regular Member must be an owner, manager or responsible executive of a Regular Member who is authorized to represent the member in all proper deliberations and actions of this Association.

Section 2.03 The term "Association" wherever used herein shall mean the non-profit Association specified in Article I, Section 1.

Article III. Purpose

Section 3.01 The purpose of this Association is to promote, by any lawful means, the welfare of its members and the general development and improvements of the industry; and, in doing so, to originate, promote or take part in any lawful movement or enterprise which, in the judgment of the Board of Trustees of the Association, will tend to preserve and promote the best interests of the citizens of the United States of America, the American system of free enterprise and the persons, firms and corporations interested in the industry.

Article IV. Membership

Section 4.01 Regular Members. Any proprietorship, partnership, corporation or other business entity in the United States of America primarily engaged in precision custom manufacturing is eligible to become a Regular Member provided that such individual, firm, corporation or business entity is a member in good standing of the National Tooling & Machining Association. For purposes of this paragraph, "precision custom manufacturing" is defined to include companies engaged in:

- o Die Building
- o Mold Building & Production
- o Special Tooling & Production
- o Precision Fabricating
- o Such Other Associated Activities in the Industry
- o Die Building & Production
- o Precision Machining
- o Special Machine Building
- o Rapid Prototyping
- o Mold Building
- o Special Tooling
- o Special Machine Bldg & Production
- o Design

Section 4.02 Honorary Members. Any individual who by virtue of outstanding Service or accomplishment has rendered valuable aid to the industry may at the discretion of the Board of Directors be made an Honorary Member and may serve on teams of the Association and may attend meetings but may not vote or hold office.

Section 4.03 Associate Members. Any proprietorship, partnership, corporation, or other business entity serving the Association's geographical territory and regularly engaged in providing materials, services or supplies to the Industry shall be eligible to become an Associate Member. No person, firm, or corporation who is eligible for membership as a Regular Member shall be eligible for Associate Membership. The Board of Directors shall have the power to determine categories, classifications, and eligibility of applicants for membership. Associate Members may serve on teams of the Association, attend meetings and vote. The total number of Associate Members may not exceed 50% of the total number of regular members.

Section 4.04 Voting. Regular and Associate Members may vote and only one vote may be cast by each Member which shall designate the person who is authorized to cast the vote. Voting by proxy shall be permitted by any Regular and Associate Members whose accredited representative is unable to attend a meeting.

Section 4.05 Voting By Mail Ballot. Regular Members may take action by mail ballot. The result of this voting shall be determined by the ballots returned to the Secretary within ten (10) days, and the Secretary shall certify the outcome to the membership.

Section 4.06 Election of Members. Every application for regular membership must be submitted in writing, in such form as may be provided by the Board of Trustees of National Tooling & Machining Association. The name of associate membership applicant shall be supplied to the Board of Directors of the Association with a Recommendation from the Membership Team as to its acceptance, at least five (5) days before meeting at which the application is to be considered. A favorable majority vote of the Board of Directors present at the meeting or by proxy shall be required for acceptance of the applications.

Section 4.07 Resignation/Expulsion/Suspension/Reinstatement. Terms and conditions for the Resignation, Expulsion, Suspension and Reinstatement of regular members must be in accordance with current Code of Regulations, National Tooling and Machining Association. Any associate member at any time may give written notice to the Secretary of intention to withdraw from membership. Such notice shall be presented to the Board of Directors at their next meeting, and if the resignation is accepted, it shall be effective upon fulfillment of all financial obligations to this Association to the date of notice of withdrawal.

Article V.

Dues and Assessments

Section 5.01 Regular Members. Initiation fees, dues and assessments shall be as established from time to time by the National Tooling and Machining Association Board of Trustees and the Association. The annual dues for the Regular Members shall be payable in advance in quarterly installments, or annually. Association dues are established by the Board of Directors on an annual basis with notification to National office of NTMA for billing purposes.

Section 5.02 Associate Members. The annual dues for the Associate Members, as established by the Board of Directors, shall be payable in advance on January 1.

Section 5.03 Honorary Members. There shall be no dues for Honorary Members.

Section 5.04 Fiscal Year. The Association' fiscal year shall be January 1 to December 31.

Section 5.05 Collection of Dues. All dues of Regular Members shall be collected by the National Tooling & Machining Association, as instructed by the chapter who in turn shall cause payment of said dues to be made to the Treasurer. All dues of Associate Members shall be collected by the Association's Treasurer.

Article VI. Meetings

Section 6.01 Annual Meeting. There shall be an annual meeting of the Association for the election of Directors, for receiving the annual reports and for the transaction of such other business as may be timely. The annual meeting shall be held in the month of December. Notice of such meeting shall be sent to each Regular and Associate Member at least fifteen (15) days before the date appointed for the next meeting.

Section 6.02 Regular Meetings. There shall be regular meetings of the membership. Notice of the time, place and agenda shall be mailed to each Regular Member at their last recorded address at least five (5) days in advance of each meeting. In the event of a holiday or for other imperative reasons the Board shall set an alternate date or may cancel a meeting.

Section 6.03 Board of Director Meetings. There shall be a meeting of the Board of Directors monthly, or as deemed appropriate, for the purpose of reviewing financial reports, program membership meetings, membership, and any other business as may be timely.

Section 6.04 Special Meetings. Special meetings may be called by the President or shall be called upon written request of one-third (1/3) of the Regular Members. Each member shall be notified by the Secretary of the time, place and purpose of a special meeting at least three (30) days in advance of the meeting.

Section 6.05 Attendance. Only accredited representatives of Regular Members, Associate Members, and Honorary Members, approved by the Board of Directors, shall be eligible to attend meetings of the Association. The Board, may, on occasion, suspend this rule and permit other employees of Regular Members, representative of Associate Members or non-members to attend as the nature of the meeting or program may warrant.

Article VII. Board of Directors and Officers

Section 7.01 Eligibility Requirements. To be eligible for service as a Director, a person must be the accredited representative of a Regular Member or an Associate Member of the Association.

Section 7.02 Board of Directors. Directors shall be elected at each annual membership meeting and shall consist of no more than nine (9) different accredited representatives, with no more than two (2) accredited representatives being Associate Members. Nominations for Directors shall be made by a duly appointed Nominating Team. Additional nominations may be made from the floor by any accredited representative. For election, a two-third (2/3) favorable vote of the accredited representatives present shall be required. Directors shall hold office for one (1) year or until their successors have been duly elected and installed. Three (3) Board members, that are not officers, shall serve for staggered terms to maintain as much continuity as possible in planning and operations.

Section 7.03 Officers. The following positions will constitute the officers of the Association: President, Vice-President, Secretary and Treasurer. They shall be elected by the Board of Directors from amongst themselves at the Annual Meeting of the Board. A two-thirds (2/3) favorable vote shall be required for election. Their term will be two (2) years. They may serve more than one term, if so elected.

Section 7.04 NTMA Trustee and Alternate. A Trustee and an Alternate Trustee to serve on the NTMA Board shall be elected from the accredited representatives in accordance with notice from the NTMA office. Elections shall be held at the annual meeting of the Board. A two-thirds (2/3) favorable vote of the accredited representatives present at the meeting shall be necessary to elect the Trustee or the Alternate Trustee. Their term will be one (1) year. They may serve more than one term, if so elected.

Section 7.05 Vacancies. Interim vacancies of the Board of Directors or in any office shall be filled by a two-thirds (2/3) favorable vote of a quorum of Board of Directors present at a meeting.

Section 7.06 Matter of Acting. Except as otherwise provided by the By-Laws, the meeting of the Board of Directors shall be governed by Robert's Rules of Order. The vote of a majority of the Directors present and voting at any regularly constituted meeting shall be the act of the Directors, unless more than a majority is required by the By-Laws.

Article VIII. Responsibilities and Duties of Officers and Directors

Section 8.01 Board of Directors. The management, affairs and business of the Association shall be vested in the Board of Directors.

Section 8.02 Executive Board Meetings. The Board of Directors shall meet for organization and election of officers within one (1) month after the Annual Membership Meeting. Other regular meetings of the Board of Directors shall be held periodically as set forth in Article VI. Section 3, or not less than ten (10) days' notice. The President may, when they deem necessary or the Secretary shall, at the request in writing of a majority of the Directors, issue a call for a special meeting of the Board and only five (5) days' notice shall be required for such special meetings.

Section 8.03 Quorum. A majority of the Board shall constitute a quorum. In the absence of the President, the Vice-President shall preside. In the absence of the President and the Vice-President, the members may choose a chairman for the meeting.

Section 8.04 Absences from Meetings. Any member of the Board of Directors absent from a meeting shall communicate with the President or Secretary stating the reason for his absence and the membership of the Board in attendance shall decide in each instance whether or not such absence is excusable. In the event there are three consecutive unexcused absences on the part of any member of the Board of Directors, his membership on the Board may be declared vacant.

Section 8.05 President. The President shall preside at all meetings of the Association and the Board of Directors and shall be a member ex-officio with right to vote on all teams except the Nominating Team. With the approval of the Board of Directors they shall appoint all the Teams required to carry on the program of the Association. They shall also communicate to the membership or to the Board of Directors such matters and make such suggestions as may, in their opinion, tend to promote the welfare and increase the usefulness of the Association and shall perform such other duties as are necessary incident to the office of President or as may be prescribed by the Board of Directors.

Section 8.06 Vice-President. The Vice-President shall perform the duties of the President during their absence or inability to perform the same, or in case of a vacancy in the office of President, until such vacancy is filled. The Vice-President shall also oversee the strategic development for the following year. In the absence or inability of the Vice-President, the Secretary shall perform the duties herein before provided for the Vice-President. Should none of the said officers be present at any meeting, a President pro tem shall be named by the Directors present to preside at such meeting.

Section 8.07 Treasurer. The Treasurer shall keep an accurate account of all monies received and expended for the use of the Association and shall make all disbursements authorized by the Board of Directors. They shall deposit all sums received in the bank or banks approved as depositories by the Association and shall make a report to the members and/or Board of Directors when called upon by the President to do so. Funds may be drawn only upon the signature of the Treasurer and/or such officers as may be designated by the Board of Directors. The funds, books and vouchers in the hands of the Treasurer shall, with the exception of confidential reports submitted to members, at all times be subject to verification and inspection by the Board of Directors. At the expiration of their term of office, the Treasurer shall deliver over to their successor all books, monies and other property. There shall be an external review annually of the books by an independent representative as designated by the Board of Directors. The Treasurer or other officers, designated to draw funds of the Association, may be required by the Board of Directors to post a fidelity bond at the expense of the Association in such sum as the Board may prescribe.

Section 8.08 Secretary. The Secretary shall keep the minutes of all meetings of the Association and the Board of Directors. They shall conduct all correspondence of the Association and carry into execution all orders, votes and resolutions not otherwise assigned to specific teams. They shall keep a list of the Members of the Association and they shall execute and deliver all notices and perform such other duties as may from time to time be required by the President or the Board of Directors.

Section 8.09 Trustee. The Trustee shall serve on the Board of Trustees of the NTMA as the official representative of the Association. In their absence or inability to act, the Alternate Trustee shall perform the duties of the Trustee.



Section 8.10 Assistant Secretary. The Board of Directors may appoint an Assistant Secretary, in the form of a Chapter Executive, to perform such routine or other duties as may be designated to relieve the Secretary.

Section 8.11 Administrative Staff. The Board of Directors is empowered to engage the services of an experienced and qualified individual as Chapter Executive. They shall be responsible to the Board of Directors for the carrying out of such duties as the Board may prescribe.

Article IX. Teams

Section 9.01 Nominating Team. At least thirty (30) days before the Annual Meeting, the President, subject to the approval of the Board of Directors, shall appoint a Nominating Team of up to three (3) accredited representatives whose duty it shall be to nominate candidates for Directors to be elected at the next annual election. They shall notify the Secretary in writing at least twenty (20) days before the date of the annual meeting of the names of such candidates and the Secretary shall mail a copy thereof to the last recorded address of each Regular Member at least ten (10) days before the annual meeting. Additional nominations for Directors may be made by an accredited representative from the floor at the Annual Meeting.

Section 9.02 Education Team. An Education Team consisting of up to three (3) members shall be appointed by the President to direct and otherwise control any and all apprenticeship programs endorsed by the Association, facilitate communications with educational training partners and support community workforce development and industry/career awareness initiatives.

Section 9.03 Program Team. The Program Team consisting of the Vice-President and one Director with a third person shall be appointed by the President to plan and schedule interesting and beneficial events/programs of business and entertainment during the year. This team may appoint another person or persons to plan and/or execute programs for one or more of the meetings.

Section 9.04 Membership Value Team. The Membership Value Team consisting of three (3) members appointed by the President shall assist in regular and associate membership growth and retention and to develop plans to bring about a close cooperation with the National Tooling & Machining Association and other community and industry related groups.

Section 9.05 Ad Hoc Teams. Other teams from time to time may be established as determined by the Board of Directors and/or the President. such as a Budget & Finance Team, Public Relations Team, Government Relations Team, or others.

Article X. Amendments

Section 10.01 On the recommendation of the Board of Directors, these By-Laws may be amended, repealed or altered in whole or in part by a two-thirds (2/3) affirmative vote of the Regular Members represented at any scheduled meeting provided that a written notice of the proposed changes shall have been sent, written or electronic, to the entire membership at least ten (10) days prior to the date of the meeting.

Article XI. Dissolution

Section 11.01 Dissolution of the Association shall be made effective by a three-fourths (3/4) affirmative vote of all Regular Members who shall vote therefore at a special meeting held for that purpose on written notice stating the time, place and purpose. Such notices shall be serviced by person or registered mail to each Regular Member not less than ten (10) nor more than thirty (30) days before the meeting.

Section 11.02 Upon dissolution, the assets of the Association shall be liquidated as promptly as practical by the Board of Directors. After all existing liabilities and obligations, including the expenses of liquidation and discharge, any assets remaining shall be distributed to Association regular members in good standing under Section 501(c)(6) or Section 501(c)(3) of the Internal Revenue Service Code of 1986, as amended, or expended, for the purposes of the Association.



# New Mexico Chapter

January 16, 2014

Location:

Bogue Machine Co, Inc.

**Meeting called by:** Mark Bogue, President      **Type of meeting:** Initial Board of Directors

**Facilitator:** Mark Bogue, President      **Note taker:** Jai Prasad, Secretary

**Attendees:**  
Mark Bogue, Bogue Machine  
Ivan Clay, Clay-Groomer Machine Shop  
Rod Mitchell, Las Cruces Machine, Mfg. & Eng.  
Jai Prasad, Precision Tool & Dist., LLC  
Bill Tatum, Continental Machining Company  
Tony Benavidez, Precision Grinding, Inc Non Board Members  
Rick Hellinghausen, Marco  
Vincent Zarella, Continental Machining Co.

**Minutes:** (Initial Board of Directors Meeting)

## Meeting Minutes

**Agenda item:** New Mexico Chapter NTMA By Laws      **Presenter:** Mark Bogue

**Discussion:**

Draft and Approve By Laws. By laws drafted and reviewed by meeting attendees in accordance with chapter governance best practices and requirements for Certificate of Good Standing with the New Mexico Secretary of State and federation as an NTMA Chapter by vote of NTMA Board of Trustees.

**Conclusions:**

Original by laws as drafted 1/16/14 majority vote passed. By laws for New Mexico Chapter NTMA so adapted.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ n/a		

**Agenda item:** Appointment of Chapter Board of Directors      **Presenter:** Mark Bogue

**Discussion:**

Appointment of Interim Board of Directors. The following individuals were appointed as the Interim Board of Directors for the New Mexico Chapter NTMA:

Mark Bogue, Bogue Machine  
Ivan Clay, Clay-Groomer Machine Shop  
Rod Mitchell, Las Cruces Machine, Mfg. & Eng.  
Jai Prasad, Precision Tool & Dist., LLC  
Bill Tatum, Continental Machining Company  
Tony Benavidez, Precision Grinding, Inc

**Conclusions:**

All individuals were appointed and accepted. An official Board of Directors so formed.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ n/a		

**Agenda item:** Election of Chapter Officers      **Presenter:** ?

**Discussion:**

Election of Officers and Trustee. The following slate was proposed for vote for 2014 Officers for the New Mexico Chapter NTMA: Mark Bogue, Bogue Machine Co, Inc. (President); Ivan Clay, Clay-Groomer Machine Shop (Vice-President); Rod Mitchell, Las Cruces Machine, Mfg & Eng (Treasurer); Jai Prasad, Precision Tool & Dist. (Secretary); Mark Bogue, Bogue Machine Co, Inc (Trustee).

**Conclusions:**

Majority vote passed. Officers and Trustee so elected.

**Action items**

**Person responsible**

**Deadline**

✓ n/a

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**Agenda item:** Treasurer's Report

**Presenter:** Rod Mitchell

**Discussion:**

Establishment of NTMA Chapter Dues.

Reviewed draft budget for NMNTMA Statement of Receipts/Disbursements.

**Conclusions:**

Motion by Rod Mitchell to establish chapter dues at 25% of National Dues for regular members. Collection of dues and disbursement to chapter are to be in accordance to chapter by laws and policy of NTMA National. Second motion by Ivan Clay. By majority, vote passed.

Budget as drafted and proposed was accepted by Board of Directors for 2014.

**Action items**

**Person responsible**

**Deadline**

✓

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**Agenda item:** New Business

**Presenter:** All

**Discussion:**

Legal establishment of New Mexico Chapter NTMA as a 501(c)3 non-profit organization. All required documents were reviewed and submitted by Chapter President, Chapter Secretary and/or NTMA National representative for recognition by the State of New Mexico by 1/16/14. All required documents were reviewed and ready for submission to NTMA Board of Trustees by 2/3/14 for chapter federation vote at 3/6/14 meeting, Phoenix AZ.

Outstanding Action Items for Chapter Development.

Jai needs to sign all the paperwork

The board needs to establish the following for Associate Members.

1. What will Dues be?
  2. What will be the rules?
  3. What will be the advantages?
- 

**Other Information:**

Meeting called to order: 5:00pm

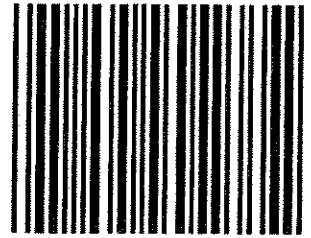
Motion to adjourn meeting: 5:30PM by Mark Bogue. Second motion by Bill Tatum

Cc: NTMA National Headquarters



New Mexico Secretary of State

325 Don Gaspar, Suite 300 · Santa Fe, NM 87501 (800) 477-3632 · www.sos.state.nm.us



\*DNP\*

SUBMIT ORIGINAL AND A COPY TYPE OR PRINT LEGIBLY

Nonprofit Corporation ARTICLES OF INCORPORATION

The undersigned, acting as incorporator(s) to form a corporation under the New Mexico Nonprofit Corporation Act, adopt the following Articles of Incorporation:

ARTICLE ONE: The name of the Corporation is: New Mexico Chapter National Tooling and Machining Association "NTMA" ✓

ARTICLE TWO: The period of duration is: Federated on March 6, 2014 ✓

ARTICLE THREE: The purpose for which the corporation is organized is trade association supporting mfg industry ✓

ARTICLE FOUR: (1) The New Mexico street address of the corporation's initial registered office is: 7401 Edith Blvd, NE, Albuquerque NM 87113 ✓ (P.O. Box is not acceptable. Provide a description of the geographical location if a street address does not exist)

(2) The name of the initial registered agent at the address of the initial registered office is: Jai Prasad, NMNTMA Secretary ✓

ARTICLE FIVE: The names and addresses of the initial board of directors are: (minimum number of directors required is three) (attach schedule if needed)

Table with 2 columns: NAME and ADDRESS. Rows include Ivan Clay, Rod Mitchell, Bill Tatum, and Tony Benavidez with their respective addresses.



New Mexico  
**Secretary of State**

325 Don Gaspar, Suite 300 · Santa Fe, NM 87501  
(800) 477-3632 · www.sos.state.nm.us

**ARTICLE SIX:** The name and address of each incorporator is: *(attach schedule if needed)*

**NAME**

Mark Bogue, NMNTMA President

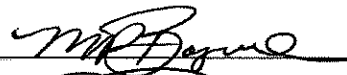

Jai Prasad, NMNTMA Secretary

**ADDRESS**

7401 Edith Blvd, NE, Albuquerque 87113

1560 Chihuahua Rd, NE Rio Rancho 87144

Dated: 1/14/2014

  
\_\_\_\_\_  
  
\_\_\_\_\_  
**Signature of Incorporator(s)**  
*(each person named in Article Six must sign)*

January 10<sup>th</sup>, 2014

## NEW MEXICO MACHINING & MANUFACTURING ASSOCIATION

### 2014 Preliminary Chapter Budget

#### Revenue:

##### Member Dues:

Regular Member Dues (16 Members @ 2014 Rates) = \$4,144.50	
\$4,144.50 X 9 months (April thru December)	\$ 3,108.38
Local Associate Member Dues (4 LAM's @ \$750.00)	3,000.00

##### Membership Meetings Revenue:

Membership Meeting Income  
Membership Meeting Sponsorships  
NTMA New Chapter Seed Investment (?)

##### Event Revenue:

Golf Tournament

##### Banking & Investment Income:

Interest & IRA Interest

<b><u>Total Revenue:</u></b>	<b>\$ 6,108.38</b>
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#### Expense:

##### Administrative Expense:

Filing Fees & Initial Organizational Costs	\$ 500.00
Banking Fees & Expense	
Office Supplies	

##### Chapter Executive Expense:

Compensation  
Travel & Lodging  
Phone & Internet Expense

##### Membership Meeting Expense:

Meeting Expenses (8 meetings @ \$250.00 each)	2,000.00
NTMA National Meeting Registrations (2 @ \$2,000.00)	<u>4,000.00</u>
<b><u>Total Expense:</u></b>	<b>\$ 6,500.00</b>

<b><u>Net Operating Income (Loss):</u></b>	<b>\$ ( 391.62)</b>
--	---------------------



New Mexico  
**Secretary of State**

325 Don Gaspar, Suite 300 · Santa Fe, NM 87501  
(800) 477-3632 · www.sos.state.nm.us

STATEMENT OF ACCEPTANCE OF APPOINTMENT  
BY DESIGNATED INITIAL REGISTERED AGENT

I, Jai Prasad,  
hereby acknowledge that the undersigned individual or corporation accepts appointment  
as Initial Registered Agent of New Mexico Chapter NTMA,

the corporation which is named in the annexed Articles of Incorporation.

  
\_\_\_\_\_

*(Sign on this line if the registered agent named in the Articles of Incorporation is an individual.  
If this line is signed, the two lines below do not apply and must be left blank.)*

**CORPORATION ACTING AS A REGISTERED AGENT ONLY**

*(If the following lines are used, the signature line above does not apply and must be left blank)*  
New Mexico Chapter NTMA

*(If the registered agent named in the Articles of Incorporation is a corporation, type or print  
the name of that corporation here.)*

By \_\_\_\_\_  
*(An authorized officer of the corporation being appointed as registered agent must sign here)*





## New Mexico NTMA - Members and Chapter Organizing Team

Rev 01/31/14

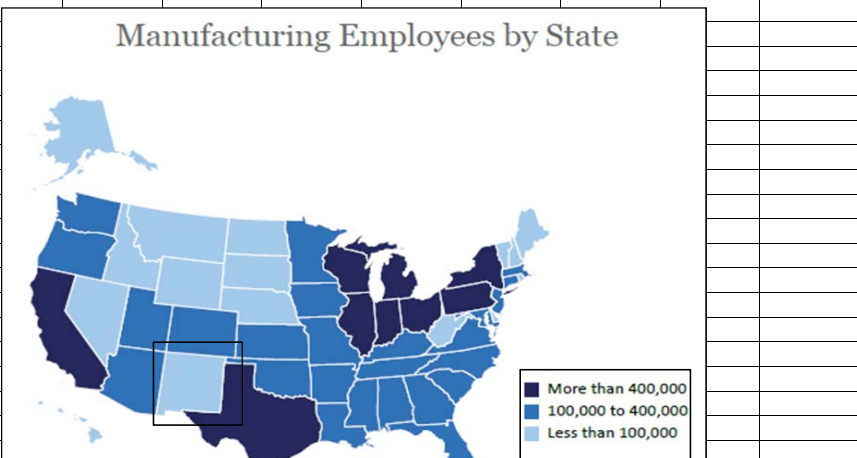
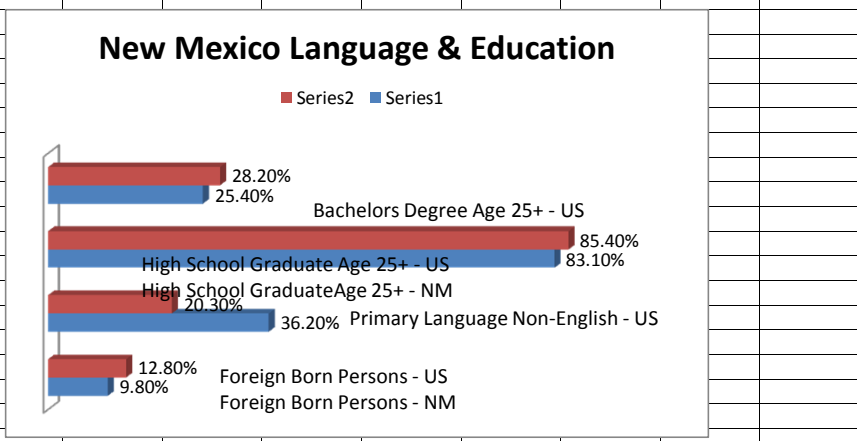
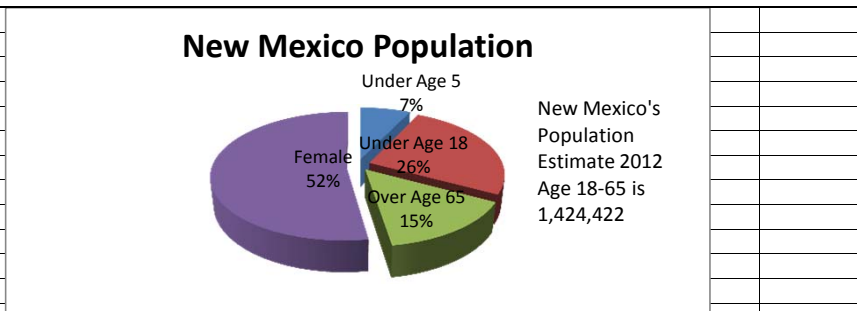
<u>Board of Directors</u>	<u>Contact</u>	<u>Street Address</u>	<u>City</u>	<u>Zip Code</u>	<u>Phone</u>	<u>Email Address</u>
<b>President</b>	<b>Mark Bogue*</b>	7401 Edith NE	Albuquerque	87113	505.344.9988	<a href="mailto:mark@boguemachine.com">mark@boguemachine.com</a>
<b>Vice President</b>	<b>Ivan Clay*</b>	701 S Carlton Ave	Farmington	87401	505.327.7751	<a href="mailto:ivanwclay@cgms.us">ivanwclay@cgms.us</a>
<b>Secretary</b>	Jai Prasad	1560 Chihuahua Rd NE	Rio Rancho	87144	505.977.8403	<a href="mailto:jai.prasad@pt-d.com">jai.prasad@pt-d.com</a>
<b>Treasurer</b>	<b>Rod Mitchell*</b>	6000 S Main St, Ste B	Mesilla Park	88047	575.526.1411	<a href="mailto:rmitchell@lascrucesmachine.com">rmitchell@lascrucesmachine.com</a>
<b>Director</b>	<b>Bill Tatum*</b>	6824 Washington NE	Albuquerque	87109	505.345.2483	<a href="mailto:btatum@swcp.com">btatum@swcp.com</a>
<b>Director</b>	<b>Anthony Benavidez*</b>	8527 Calle Alameda St NE	Albuquerque	87113	505.884.5782	<a href="mailto:office@pginm.com">office@pginm.com</a>

<u>Company Name</u>	<u>Contact</u>	<u>Street Address</u>	<u>City</u>	<u>Zip Code</u>	<u>Phone</u>	<u>Email Address</u>
<b>A-1 Machine, Inc.</b>	Roger Shay*	799 Sandstone Ave	Farmington	87401	505.327.9572	<a href="mailto:rogersh@a-1machineinc.com">rogersh@a-1machineinc.com</a>
<b>A-1 Machine, Inc.</b>	Kelly Shay	799 Sandstone Ave	Farmington	87401	505.327.9572	<a href="mailto:kellysh@a-1machineinc.com">kellysh@a-1machineinc.com</a>
<b>Backerworks Manufacturing, LLC</b>	<b>Pete Shufelt*</b>	5809 Jefferson St NE	Albuquerque	87109	505.342.2943	<a href="mailto:sales@backerworks.com">sales@backerworks.com</a>
<b>Backerworks Manufacturing, LLC</b>	<b>Gina Shufelt*</b>	5809 Jefferson St NE	Albuquerque	87109	505.342.2943	same
<b>Bogue Machine Company, Inc.</b>	<b>Mark Bogue*</b>	7401 Edith NE	Albuquerque	87113	505.344.9988	<a href="mailto:mark@boguemachine.com">mark@boguemachine.com</a>
<b>Bogue Machine Company, Inc.</b>	Douglas Cruz	7401 Edith NE	Albuquerque	87113	505.344.9988	<a href="mailto:doug@boguemachine.com">doug@boguemachine.com</a>
<b>Bogue Machine Company, Inc.</b>	Craig Bogue	7401 Edith NE	Albuquerque	87113	505.344.9988	<a href="mailto:craig@boguemachine.com">craig@boguemachine.com</a>
<b>Bogue Machine Company, Inc.</b>	Barbara Crum	7401 Edith NE	Albuquerque	87113	505.344.9988	<a href="mailto:barbara@boguemachine.com">barbara@boguemachine.com</a>
<b>Butterman Tool</b>	Johnathan Butterman*					<a href="mailto:btool@aol.com">btool@aol.com</a>
<b>Clay -Groomer Machine Shop</b>	<b>Ivan Clay*</b>	701 S Carlton Ave	Farmington	87401	505.327.7751	<a href="mailto:ivanwclay@cgms.us">ivanwclay@cgms.us</a>
<b>Clay -Groomer Machine Shop</b>	<b>Joe Warren*</b>	701 S Carlton Ave	Farmington	87401	505.327.7751	<a href="mailto:joe@cgms.us">joe@cgms.us</a>
<b>Continental Machining Company, Inc.</b>	Dave Denison	6824 Washington NE	Albuquerque	87109	505.345.2483	<a href="mailto:dave@swcp.com">dave@swcp.com</a>
<b>Continental Machining Company, Inc.</b>	Kelly Denison	6824 Washington NE	Albuquerque	87109	505.345.2483	<a href="mailto:kellydenison@continentalmachiningco.com">kellydenison@continentalmachiningco.com</a>
<b>Continental Machining Company, Inc.</b>	<b>Vinny Zarella*</b>	6824 Washington NE	Albuquerque	87109	505.345.2483	<a href="mailto:vinniez@swcp.com">vinniez@swcp.com</a>
<b>Continental Machining Company, Inc.</b>	<b>Bill Tatum*</b>	6824 Washington NE	Albuquerque	87109	505.345.2483	<a href="mailto:btatum@swcp.com">btatum@swcp.com</a>
<b>Cosmodyne Manufacturing, Inc.</b>	<b>Richard Lopez*</b>	9904 Cochiti Road SE	Albuquerque	87123	505.268.8963	<a href="mailto:cosmodyne@comcast.net">cosmodyne@comcast.net</a>
<b>Cosmodyne Manufacturing, Inc.</b>	Ray Manister	9904 Cochiti Road SE	Albuquerque	87123	505.268.8963	<a href="mailto:rmanister@comcast.net">rmanister@comcast.net</a>
<b>Dream Weaver Designs, LLC</b>	<b>Linda Miller*</b>	4901 Pan American PI NE	Albuquerque	87109	505.858.1701	<a href="mailto:linda@dreamweavernm.com">linda@dreamweavernm.com</a>
<b>Dream Weaver Designs, LLC</b>	Bryan Benites	4901 Pan American PI NE	Albuquerque	87109	505.858.1701	<a href="mailto:bryan@dreamweavernm.com">bryan@dreamweavernm.com</a>
<b>Enchanted Machine Works LLC</b>	<b>Eric Lorenzen*</b>	6220 Edith Blvd NE	Albuquerque	87107	505.344.2033	<a href="mailto:emw_owner@comcast.net">emw_owner@comcast.net</a>
<b>Excel Manufacturing</b>	<b>Milt Cumiford*</b>					<a href="mailto:milt.cumiford@excelmanufacturing.com">milt.cumiford@excelmanufacturing.com</a>
<b>Excel Manufacturing</b>	Ryan Lujan Grace					<a href="mailto:ryan.grace@excelmanufacturing.com">ryan.grace@excelmanufacturing.com</a>
<b>Jaguar Precision Machine</b>	<b>Stuart Iverson*</b>	1614 2nd Street NW	Albuquerque	87102	505.242.6545	<a href="mailto:jagpre3@qwestoffice.net">jagpre3@qwestoffice.net</a>
<b>Jaguar Precision Machine</b>	<b>Leroy Miller y Romero*</b>	1614 2nd Street NW	Albuquerque	87102	505.242.6545	same
<b>Jaguar Precision Machine</b>	<b>Cheryl Iverson*</b>	1614 2nd Street NW	Albuquerque	87102	505.242.6545	same
<b>Las Cruces Machine, Mfg. &amp; Engineering</b>	<b>Rod Mitchell*</b>	6000 S Main St, Ste B	Mesilla Park	88047	575.526.1411	<a href="mailto:rmitchell@lascrucesmachine.com">rmitchell@lascrucesmachine.com</a>
<b>Las Cruces Machine, Mfg. &amp; Engineering</b>	<b>Kari Mitchell*</b>	6000 S Main St, Ste B	Mesilla Park	88047	575.526.1411	<a href="mailto:rmitchell@lascrucesmachine.com">rmitchell@lascrucesmachine.com</a>
<b>Manufacturing Technologies Inc.</b>	<b>Chuck Bulow*</b>	4444 Tower Road SW	Albuquerque	87121	505.247.4276	<a href="mailto:mfgtek@att.net">mfgtek@att.net</a>
<b>Model Products, Inc.</b>	<b>Rich Harper*</b>	10028 Cochiti Road, SE	Albuquerque	87123		<a href="mailto:mp.rich@comcast.net">mp.rich@comcast.net</a>
<b>Model Products, Inc.</b>	<b>Tane Harper</b>	10028 Cochiti Road, SE	Albuquerque	87123		<a href="mailto:modelproducts@att.net">modelproducts@att.net</a>
<b>Precision Grinding Inc. (PGI)</b>	<b>Anthony Benavidez*</b>	8527 Calle Alameda St NE	Albuquerque	87113	505.884.5782	<a href="mailto:office@pginm.com">office@pginm.com</a>
<b>San Juan College</b>	<b>Chris Schmitt*</b>	4601 College Blvd	Farmington	87402	505.566.2379	<a href="mailto:schmittc@sanjuancollege.edu">schmittc@sanjuancollege.edu</a>
<b>San Juan College</b>	Bill Lewis	4601 College Blvd	Farmington	87402	505.566.2379	<a href="mailto:lewisw@sanjuancollege.edu">lewisw@sanjuancollege.edu</a>
<b>Taycar Enterprises, Inc.</b>	<b>David Smith*</b>	8410 Firestone Lane NE	Albuquerque	87113	505.265.2121	<a href="mailto:info@taycar.com">info@taycar.com</a>
<b>Thompson Machine, The Tool &amp; Die Grp</b>	<b>Ann Sterling*</b>					<a href="mailto:ann@thompsonmachineinc.com">ann@thompsonmachineinc.com</a>
<b>Thompson Machine, The Tool &amp; Die Grp</b>	<b>Tim Bitting*</b>					<a href="mailto:tbitting@thompsonmachineinc.com">tbitting@thompsonmachineinc.com</a>
<b>Waterjet Cutting Inc.</b>	<b>T. J. Maloy*</b>	2711 Karsten Court SE	Albuquerque	87102	505.842.9500	<a href="mailto:tj@waterjetcuttinginc.com">tj@waterjetcuttinginc.com</a>

<b>* Denotes Principal Contact(s)</b>						
<u>Organizing Team Company Name</u>	<u>Contact</u>	<u>Street Address</u>	<u>City</u>	<u>Zip Code</u>	<u>Phone</u>	<u>Email Address</u>
Aerotek, Inc / Commercial	Allison Cooper	6700 Jefferson St NE, #E	Albuquerque	87109	505.507.7704	<a href="mailto:acooper@aerotek.com">acooper@aerotek.com</a>
Magnum Precision Machine, Inc.	Chris Edgar	8448 Washington Place	Albuquerque	87113	505.249.7503	<a href="mailto:cedgar@magnumabq.com">cedgar@magnumabq.com</a>
Magnum Precision Machine, Inc.	Mike Hahn	8448 Washington Place	Albuquerque	87113	505.328.4279	<a href="mailto:mhahn@magnumabq.com">mhahn@magnumabq.com</a>
Marco Steel & Aluminum Co	Rick Hellinghausen	7100 No 2nd St NW	Albuquerque	87107	505.463.3791	<a href="mailto:rph@marcosteel.com">rph@marcosteel.com</a>
NTMA	Jeff Walmsley	1357 Rockside Road	Cleveland	44134	800.248.6862	<a href="mailto:jwalmsley@ntma.org">jwalmsley@ntma.org</a>
NTMA	Kelly Kasner-Schneider	1357 Rockside Road	Cleveland	44134	574.220.9111	<a href="mailto:kschneider@ntma.org">kschneider@ntma.org</a>
New Mexico Mfg Extension Partnership	Ron Burke	4501 Indian School Rd NE, Ste 202	Albuquerque	87110	505.681.8871	<a href="mailto:ronaldb@newmexicomep.org">ronaldb@newmexicomep.org</a>
Precision Tool & Dist, LLC / Kennametal	Jai Prasad	1560 Chihuahua Rd NE	Rio Rancho	87144	505.977.8403	<a href="mailto:jai.prasad@pt-d.com">jai.prasad@pt-d.com</a>
Precision Tool & Dist, LLC / Kennametal	Desiree Prasad	1560 Chihuahua Rd NE	Rio Rancho	87144	505.301.6370	<a href="mailto:desiree.prasad@pt-d.com">desiree.prasad@pt-d.com</a>
Wells Fargo Insurance	Mike Jennings	320 Osuna Rd NE, Ste G-1	Albuquerque	87107	505.274.3013	<a href="mailto:william.m.jennings@wellsfargo.com">william.m.jennings@wellsfargo.com</a>
Wells Fargo Insurance	Robert Lilley	320 Osuna Rd NE, Ste G-1	Albuquerque	87107	505.382.7028	<a href="mailto:rlilley@wellsfargo.com">rlilley@wellsfargo.com</a>

**Statistics for the State of New Mexico**  
**Source: US Census Bureau www.census.gov**  
**Prepared by Kelly Kasner for Vote Proposal for Chapter Federation**

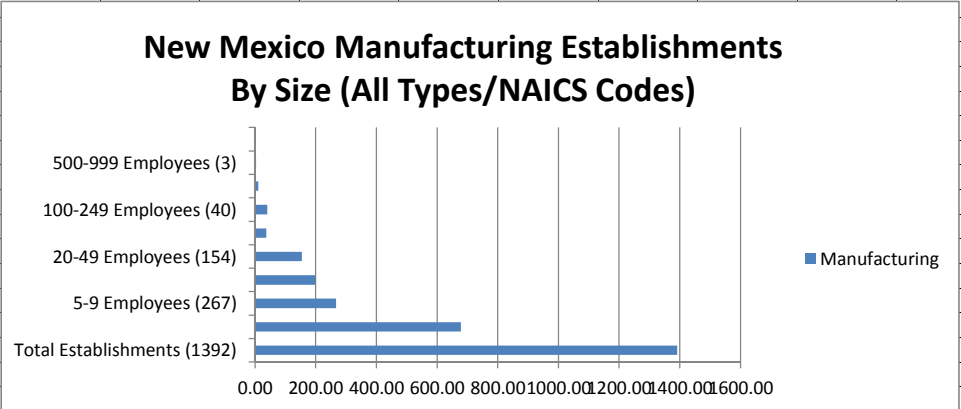
People QuickFacts - Source: www.census.gov Bureau of Labor Statistics	New Mexico	USA
Population, 2012 estimate	2,085,538	313,914,040
Population, 2010 (April 1) estimates base	2,059,180	308,747,508
Population, percent change, April 1, 2010 to July 1, 2012	1.30%	1.7%
Population, 2010	2,059,179	308,745,538
Persons under 5 years, percent, 2012	6.90%	6.4%
Persons under 18 years, percent, 2012	24.70%	23.5%
Persons 65 years and over, percent, 2012	14.10%	13.7%
Female persons, percent, 2012	50.50%	50.8%
White alone, percent, 2012 (a)	83.2%	77.9%
Black or African American alone, percent, 2012 (a)	2.4%	13.1%
American Indian and Alaska Native alone, percent, 2012 (a)	10.2%	1.2%
Asian alone, percent, 2012 (a)	1.6%	5.1%
Native Hawaiian and Other Pacific Islander alone, percent, 2012 (a)	0.2%	0.2%
Two or More Races, percent, 2012	2.4%	2.4%
Hispanic or Latino, percent, 2012 (b)	47.0%	16.9%
White alone, not Hispanic or Latino, percent, 2012	39.8%	63.0%
Living in same house 1 year & over, percent, 2007-2011	84.60%	84.60%
Foreign born persons, percent, 2007-2011	9.80%	12.80%
Language other than English spoken at home, percent age 5+, 2007-2011	36.20%	20.30%
High school graduate or higher, percent of persons age 25+, 2007-2011	83.10%	85.40%
Bachelor's degree or higher, percent of persons age 25+, 2007-2011	25.40%	28.20%
Veterans, 2007-2011	176,805	22,215,303
Mean travel time to work (minutes), workers age 16+, 2007-2011	21.80	25.40
Housing units, 2011	908,132	132,312,404
Homeownership rate, 2007-2011	69.6%	66.1%
Housing units in multi-unit structures, percent, 2007-2011	15.0%	25.9%
Median value of owner-occupied housing units, 2007-2011	\$161,800	\$186,200
Households, 2007-2011	762,002	114,761,359
Persons per household, 2007-2011	2.62	2.60
Per capita money income in the past 12 months (2011 dollars), 2007-2011	\$23,537	\$27,915
Median household income, 2007-2011	\$44,631	\$52,762
Persons below poverty level, percent, 2007-2011	19.00%	14.3%
<b>Business QuickFacts</b>	<b>New Mexico</b>	<b>USA</b>
Private nonfarm establishments, 2011	43,860	7,354,043
Private nonfarm employment, 2011	597,568	113,425,965
Private nonfarm employment, percent change, 2010-2011	-0.40%	1.3%
Nonemployer establishments, 2011	121,017	22,491,080
Total number of firms, 2007	157,231	27,092,908
Black-owned firms, percent, 2007	1.2%	7.1%
American Indian- and Alaska Native-owned firms, percent, 2007	5.3%	0.9%
Asian-owned firms, percent, 2007	2.1%	5.7%
Native Hawaiian and Other Pacific Islander-owned firms, percent, 2007	0.1%	0.1%
Hispanic-owned firms, percent, 2007	23.6%	8.3%
Women-owned firms, percent, 2007	31.7%	28.8%



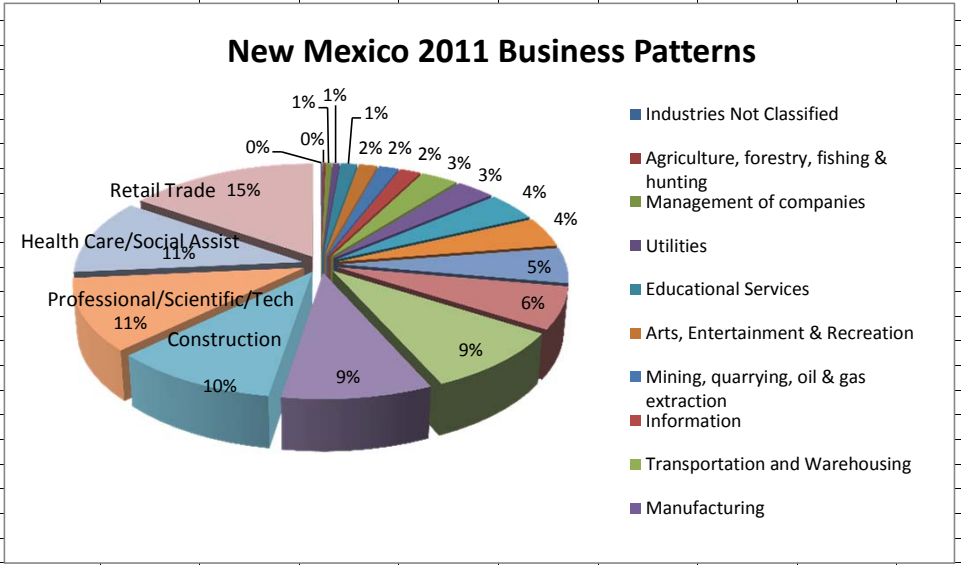
**Statistics for the State of New Mexico**  
**Source: US Census Bureau www.census.gov**  
**Prepared by Kelly Kasner for Vote Proposal for Chapter Federation**

Manufacturers shipments, 2007 (\$1000)	17,122,725	5,319,456,312							
Merchant wholesaler sales, 2007 (\$1000)	10,589,286	4,174,286,516							
Retail sales, 2007 (\$1000)	24,469,997	3,917,663,456							
Retail sales per capita, 2007	\$12,429	\$12,990							
Accommodation and food services sales, 2007 (\$1000)	3,734,300	613,795,732							
Building permits, 2012	4,672	829,658							
Geography QuickFacts	New Mexico	USA							
Land area in square miles, 2010	121,298.15	3,531,905.43							
Persons per square mile, 2010	17.00	87.40							
FIPS Code	35.00								

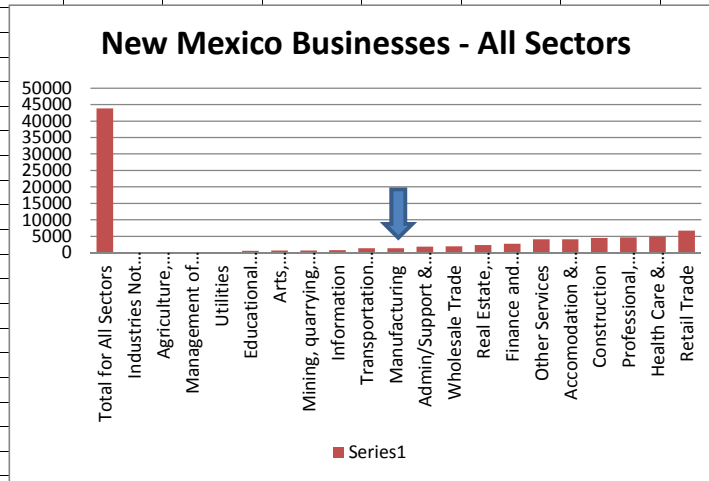
(a) Includes persons reporting only one race.  
 (b) Hispanics may be of any race, so also are included in applicable race categories.  
 FN: Footnote on this item for this area in place of data  
 NA: Not available  
 D: Suppressed to avoid disclosure of confidential information  
 X: Not applicable  
 S: Suppressed; does not meet publication standards  
 Z: Value greater than zero but less than half unit of measure shown  
 F: Fewer than 100 firms  
 Source: US Census Bureau State & County QuickFacts



2011 County Business Patterns	
New Mexico	
Major Industry	
NAICS code	NAICS code description
Number of Establishments	



Total for All Sectors	43860
Industries Not Classified	57
Agriculture, forestry, fishing & hunting	99
Management of companies	224
Utilities	241
Educational Services	595
Arts, Entertainment & Recreation	670
Mining, quarrying, oil & gas extraction	713
Information	750
Transportation and Warehousing	1332
Manufacturing	1392
Admin/Support & Waste Mgmt	1858
Wholesale Trade	1946
Real Estate, Rental & Leasing	2301
Finance and Insurance	2734
Other Services	4065
Accommodation & Food Services	4076
Construction	4490
Professional, scientific & technical services	4707
Health Care & Social Assistance	4891
Retail Trade	6719



Source: New Mexico Secretary of State Office Finance Information System sos.state.nm.us

**New Mexico Secretary of State Political Action Committee Campaign Funding**  
**Top 20 Political Action Committee Contributions 2012**

Name	Contributions
Reform New Mexico Now (KKS Note: Big Oil & Gas companies)	\$ 2,427,250.00
Patriot Majority New Mexico (KKS Note: 501c4 socialist awareness group)	\$ 1,399,316.41
SUSANA PAC	\$ 539,211.16
Verde Voters PAC	\$ 358,211.48
Go Bonds For Education	\$ 315,232.00
ActBlue New Mexico	\$ 305,123.68
Republican Campaign Committee of New Mexico	\$ 290,604.37
Democratic Party of New Mexico	\$ 287,749.86
Committee on Individual Responsibility	\$ 258,616.39
Ken Martinez Leadership Fund	\$ 181,125.00
New Mexico Democratic Legislative Campaign Committee	\$ 171,385.00
Justice League PAC	\$ 162,300.00
Property Casualty Insurers Association of America Political Account I	\$ 147,056.00
New Mexico Defense Fund	\$ 135,855.00
Independent Source PAC	\$ 132,221.19
Plumbers & Steamfitters, UA Local Union No. 412	\$ 120,320.98
Ben Lujan Speaker Fund	\$ 113,650.00
Enchantment PAC	\$ 104,421.72
REALTORS ASSOC OF NM PAC	\$ 101,828.75

Manufacturing in **New Mexico** was originally limited to the production of consumer goods, but it has increased and diversified since World War II. Food processing, petroleum refining, smelting, and the manufacture of electronic components, communications equipment, furniture, and construction materials are leading industrial activities. They are mostly centred in the Albuquerque area.

**Statistics for the State of New Mexico**  
**Source: US Census Bureau www.census.gov**  
**Prepared by Kelly Kasner for Vote Proposal for Chapter Federation**

NAICS code	NAICS code description	Total Estab	1-4	5-9	10-19	20-49	50-99	100-249	250-499	500-999	1000 or more		
<i>Number of Employees</i>				<i>Total Establishments</i>	<i>1-4 Employee</i>	<i>5-9 Emplo</i>	<i>10-19 Emp</i>	<i>20-49 Emp</i>	<i>50-99 Emp</i>	<i>100-249 E</i>	<i>250-499 E</i>	<i>500-999 E</i>	<i>1000+ Employees (1)</i>
<i>Manufacturing</i>				1392.00	679.00	267	200	154	37	40	11	3	1
-----	Total for all sectors	43,860	23,271	8,700	6,010	3,853	1,177	624	162	47	16		
11----	Agriculture, forestry, fishing and hunting	99	75	16	5	1	2	0	0	0	0		
21----	Mining, quarrying, and oil and gas extraction	713	323	110	98	113	37	20	8	4	0		
22----	Utilities	241	125	39	30	10	3	2	2	0			
23----	Construction	4,490	2,803	789	459	309	79	41	10	0	0		
31----	Manufacturing	1,392	679	267	200	154	37	40	11	3	1		
42----	Wholesale trade	1,946	980	434	306	168	35	21	2	0	0		
44----	Retail trade	6,719	2,780	1,897	1,171	531	166	139	33	2	0		
48----	Transportation and warehousing	1,332	793	207	152	114	42	17	5	2	0		
51----	Information	750	401	128	108	76	21	10	1	4	1		
52----	Finance and insurance	2,734	1,748	518	269	141	33	20	2	3	0		
53----	Real estate and rental and leasing	2,301	1,756	362	111	60	9	2	1	0	0		
54----	Professional, scientific, and technical services	4,707	3,206	717	451	218	70	33	10	0	2		
55----	Management of companies and enterprises	224	86	52	34	31	10	5	4	1	1		
56----	Administrative and support and waste management and remedi	1,858	1,061	314	211	154	58	36	18	5	1		
61----	Educational services	595	306	99	79	67	25	16	3	0	0		
62----	Health care and social assistance	4,891	2,148	1,063	780	521	178	137	41	14	9		
71----	Arts, entertainment, and recreation	670	406	84	72	56	24	18	4	5	1		
72----	Accommodation and food services	4,076	1,100	678	1,020	918	295	57	6	2	0		
81----	Other services (except public administration)	4,065	2,441	923	454	191	46	9	1	0	0		
99----	Industries not classified	57	54	3	0	0	0	0	0	0			